



## **CVSE Non-Smoking Policy**

Authors	Kate Lunn
Policy Lead	Kate Lunn
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## **Introduction**

The Calder Valley Steiner Education has a non-smoking (including e-cigarettes) policy.

### **Purpose**

The purpose of this policy is to set out guidance for those who do smoke who may work or who may visit CVSE premises (i.e. parents or visitors).

### **Responsibilities.**

It is the responsibilities of all staff to adhere to the policy and to ensure visitors know of and adhere to the policy.

### **Policy – for staff and volunteers**

- CVSE has a no smoking policy therefore there will not be any smoking permitted on CVSE premises.
- If a teacher, other member of staff or volunteer smokes they will not smoke during kindergarten hours.
- After kindergarten has finished a teacher will not smoke in front of any children who may still be at the kindergarten.
- Any teacher needing to smoke will go out of sight of any remaining children and the public.
- Any teacher who does smoke will ensure compliance with this policy and maintain the professional standing of themselves and the kindergarten.

### **Policy – for visitors.**

- CVSE has a no smoking policy therefore there will not be any smoking permitted on CVSE premises.
- If any visitor is seen smoking on the grounds they will be asked to put out the cigarette and dispose of it safely or leave the kindergarten grounds.

### **Monitoring Compliance.**

- All staff will be aware of this policy.
- Any visitors who smoke will be aware of this policy.
- This policy will be regularly reviewed.