



Calder Valley Steiner Education

Calder Steiner Nursery

Making Time for Childhood

CVSE Admissions Policy

Authors	Kate Lunn Richard Bunzl
Policy Lead	Richard Bunzl
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Introduction

Calder Valley Steiner Education is fully committed to the active promotion of equality of opportunity for all children and families interested in sending their child or children to the nursery. We want Calder Valley Steiner Education to be a real part of the local community. The nursery is committed to making every effort to ensure that Steiner Waldorf education is available to all who choose it regardless of religious or cultural beliefs, ability or social and financial background, and to ensuring that each child and adult is valued as an individual without racial or gender stereotyping or prejudice.

The nursery strives to enable the children in its care to grow up knowing that all people are of equal worth whatever their racial origin, culture, religion, language or ability; we want the children to respect and value the difference between people and to celebrate the richness that there is in diversity. Together in our community we look to find ways of celebrating our common humanity, of finding unity in our diversity.

We prepare our children for society by helping them develop empathy. Our curriculum aims to create the conditions for this, for true and genuine interest in others.

The nursery is open to every family in the community; there are no geographical boundaries with regards to admission.

The individual needs of each child and family wishing to join us will be considered. We are open to children with special needs and the SENDCO is available to speak with all interested prospective families.

Purpose

The aim of this policy is to set out and explain the procedures and regulations for admission into the nursery for children ages 2, 3, 4

Admission Procedure Guidelines for children aged 2, 3 & 4

- A child should be at least 2 years old
- Your enquiry about the nursery is noted and your address and telephone number taken down
- A provisional visit may be arranged on request.
- A member of staff will contact you within one week if you left a message on the answer phone. This also gives you an opportunity to ask questions.
- There are often open days where you can visit to talk to staff.

- All applications or any other responses go back the Early Years Manager
- As per NEF guidelines the nursery will be required to see one piece of documentation, wither the child's birth certificate or a passport.
- Places will be allocated for September after a child is 2 years. If places are available after September parents on the waiting list will be informed. Places cannot be held open.
- If there is an available place you will be contacted to arrange an interview date and time with the teacher to talk about your child. This will last approx. one hour. Half an hour to be spent with the child and parent and half an hour with the parent on their own, a medical form, photo consent and an enrolment form will be completed at this time.
- Teachers will discuss with the parents the practical aspects of attending the nursery and the CVSE behaviour policy.
- Every endeavour will be taken to accommodate the physical, emotional, social, intellectual and spiritual needs of each child. However, the health of the existing nursery will be paramount in any decision made about admitting a child and there will sometimes be learning, emotional and disciplinary problems, which are beyond the resources of the nursery. The commitment of the nursery to inclusive education will therefore apply as long as the child's specific needs can be met within the facilities and resources available in the nursey at the time.
- If the places in the nursery are full, the child will be put on the waiting list and parents will be contacted when a place becomes available.
- Oversubscription criteria: priority will be given to:
 1. Siblings of children in the nursey
 2. Children from the CVSE Stay & Play group.
 3. Children from other kindergartens.
 4. Length of time on the waiting list.

NB due to sizes of classroom and general premises (including toilet facilities) nursery class sizes will need to be capped in line with regulations.

